

CSLA / AAPC 2009 FINANCIAL REVIEW

Statement of Income and Expenses

Presented for Board of Directors Review

April 24, 2009

	2009 Proposed Budget	2008 Actual
REVENUES		
Member Dues	\$ 232,000	\$ 213,288.29
Bank Interest	\$ 2,500	\$ 1,126.00
Congress Profit Share	\$ 2,000	\$ 4,492.46
Landscapes-Paysages - Advertising	\$ 2,000	\$ 1,577.43
Landscapes Paysages - Subscriptions	\$ 33,600	\$ 33,376.00
LACF Grants	\$ 8,000	\$ 2,000.00
L-P Special Anniversary Issue Member support	\$ 7,500	\$ -
National Sponsorship	\$ 5,000	\$ 1,050.00
CSLA Member Roster	\$ 1,000	\$ 600.00
Bulletin Advertising /Sales	\$ 1,000	\$ -
Website Advertising /Sales	\$ 2,000	\$ -
Book Sales	\$ 500	\$ 50.00
Web Job Posting	\$ 4,000	\$ -
CSLA Awards of Excellence Program Entry Fees	\$ 15,400	\$ 12,825.00
TOTAL EARNED REVENUE	\$ 316,500	\$ 270,385.18

ADMIN EXPENSES

Management/Administration

Executive Director Administrative expense	\$ 105,000	\$ 52,461.48
Office Expenses	\$ 9,000	\$ 17,851.84
Director's & Officers Liability Insurance	\$ 2,000	\$ 1,560.45
Website hosting	\$ 2,000	\$ 886.53
Bank Charges	\$ 1,000	\$ 266.57
Bad Debts	\$ 500	\$ 1,275.00
Audit Fees	\$ 4,500	\$ 2,625.00
Legal Counsel	\$ 1,000	\$ -
Translation Services	\$ 18,550	\$ -
Management / Administration Total	\$ 143,550	\$ 76,926.87

Board of Directors / Executive

President Travel / Expenses	\$ 12,500	\$ 15,210.39
President-Elect Travel / Expenses	\$ 7,500	\$ 8,149.18
Executive Director Travel	\$ 5,500	\$ 13,945.43
ED Outreach	\$ 1,000	\$ -
Excom Meetings	\$ 500	\$ -
BOD On-Site Meetings	\$ 4,000	\$ 5,129.18
CSLA Teleconference Meetings	\$ 4,000	\$ 2,334.90
BOD Components Travel Subsidy	\$ 9,000	\$ 4,651.20
BOD New Members Handbook	\$ 500	\$ -
Governance Task Force	\$ 1,000	\$ 5,512.50
Presidents Roundtable meeting	\$ 5,000	\$ 6,186.26
College of Fellows Admin	\$ 500	\$ 214.42
Board of Directors / Executive Total	\$ 51,000	\$ 61,333.46

Membership Services

Annual Report	\$ 350	\$ 2,583.63
Annual General Meeting	\$ 750	\$ 203.98
Election of the President-Elect	\$ 3,000	\$ -
CSLA/AAPC Membership Certificates	\$ 1,000	\$ 17.00
Membership Services Total	\$ 5,100	\$ 2,804.61

ADMIN EXPENSES TOTAL \$ 199,650 \$ 141,064.94

PROGRAM EXPENSES

CSLA Congress

75th Commemorative Items	\$ 4,000	\$ -
Commemorative Issue production	\$ 2,500	\$ -
LACES Implementation	\$ 2,000	\$ -
Anniversary Issue Upgrade	\$ 4,000	\$ -
CSLA Congress Total	\$ 12,500	\$ -

Awards & Recognition

CSLA Awards of Excellence		
Program expenses	\$ 11,500	\$ 13,986.59
External Juror	\$ 2,500	\$ -
Jury Subsidy	\$ 1,500	\$ -
Media Services	\$ 1,500	\$ -
Student Awards of Merit	\$ 3,000	\$ 2,500.00
Recognition Awards	\$ 1,000	\$ 1,728.45
Awards & Recognition Total	\$ 21,000	\$ 18,215.04

Education and Research

Dalhousie Program Initiative	\$ 5,000	\$ -
Student Liaison	\$ 1,000	\$ 361.60
Education and Research Total	\$ 6,000	\$ 361.60

Marketing & Communications

Communications Task Force / tools development	\$ 2,000	\$ -
Website enhancement / maintenance	\$ 3,500	\$ 13,024.76
CSLA Awards of Excellence promotion	\$ 1,500	\$ -
Landscape Architecture Month	\$ 5,500	\$ 2,600.31
CSLA Media kit	\$ 500	\$ -
Marketing & Communications Total	\$ 13,000	\$ 15,625.07

Landscape Paysages

Management	\$ 1,800	\$ -
Editorial Translation	\$ 8,500	\$ 12,673.29
Publication expenses	\$ 6,650	\$ 12,071.51
Editor in Chief	\$ 29,400	\$ 25,894.23
Landscape Paysages Total	\$ 46,350	\$ 50,639.03

International Liaison

IFLA Dues	\$ 8,500	\$ 7,511.07
IFLA representative / programs	\$ 2,500	\$ -
International Delegation	\$ 500	\$ 2,000.00
International Liaison Total	\$ 11,500	\$ 9,511.07

National Advocacy

Reciprocity / AIT Labour Mobility	\$ 2,500	\$ -
CSLA Position Paper development	\$ 500	\$ -
Sponsorship Package	\$ 1,000	\$ -
President Council 2010	\$ -	\$ -

Urban Design Awards Program	\$	-	\$	-
NuALA 2011 Congress Funds	\$	-	\$	-
Speakers Bureau Development	\$	500	\$	-
Communities in Bloom	\$	500	\$	-
Federation of Canadian Municipalities	\$	500	\$	500.00
National Advocacy Total	\$	5,500	\$	500.00
Special Projects Allowance	\$	1,000	\$	31,869.26
PROGRAM EXPENSES TOTAL	\$	116,850	\$	126,721.07
TOTAL EXPENSES	\$	316,500	\$	267,786.01
BALANCE		\$0	\$	2,599.17